



Lee County Board Meeting Minutes

Lee County, Illinois

Nov 21, 2023 at 6:00 PM CST

Old Lee County Courthouse, Third Floor Boardroom,
112 E. 2nd. St, Dixon IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order November 21, 2023, at 6:00 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

III. Invocation - Pastor Bunyan Cocar - First Baptist Church Dixon

Pastor Bunyan Cocar - First Baptist Church Dixon - led the board in an invocation.

IV. Roll Call:

Clerk Petersen called the roll. Members physically present were Chairman Olson, Akre, Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson and Zeman.

V. Announcements:

A. 25-Year Acknowledgement for Brenda Angleton - Highway Department

Dave Anderson, Lee County Highway Engineer, recognized Brenda Angleton for her 25 years of service with the Lee County Highway Department.

B. Life Saving Award Presentation for Telecommunicator Dylan Ehlers and Deputy Alejandro Castro

Sheriff Whelan presented Telecommunicator Dylan Ehlers and Deputy Alejandro Castro with a life savings award for their

exemplary performance in the line of duty that took place on August 11th.

VI. Approval of Board Minutes: October 19, 2023 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

VII. Monthly Resolutions: Joseph Meyer Resolutions (Roll Call) None
None this month

VIII. Zoning and Planning

A. Petitions Going To the Zoning Board of Appeals: None

B. Petitions Going To the Planning Commission: None

C. Petitions Coming From the Zoning Board of Appeals: 3 Petitions

1. Petition No. 23-P-1616 by Petitioner Wiggins Solar, LLC regarding PIN 18-08-11-400-014, located in South Dixon Twp

Motion to approve Resolution #2023-11-001 Petition No. 23-P-1616 by Petitioner Wiggins Solar LLC. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion carried** by voice vote.

2. Petition No. 23-P-1618 by Petitioner First State Bank, regarding PINS 05-17-08-302-016 & 05-17-08-302-015, located in Brooklyn Twp

a. **Motion to approve Resolution #2023-11-002** Petition No. 23-P-1618 by Petitioner First State Bank. **Moved** by Ms. Naylor. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

3. Petition No. 23-P-1619 by Petitioner Crest Foods Co., Inc., regarding PIN 03-04-29-100-007, located in Ashton Township.

a. **Motion to approve Resolution #2023-11-003** Petition No. 23-P-1619 by Petitioner Crest Foods Co., Inc. **Moved** by Mr. Freil. **Seconded** by Mr. Pearson. **Motion carried** unanimously by voice vote.

D. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

Administrator Englund talked about the letters that went out about the the electrical aggregate options.

X. Public Comments:

None

XI. County Organization Presentations/Updates:

None

XII. Reports of Standing Committees:

A. County Services Committee: Jack Skrogstad, Chair

Mr. Skrogstad gave his report. Minutes are in the Agenda Packet.

B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien gave his report. Minutes are in the Agenda Packet.

C. Facilities and Maintenance Committee: Tom Wilson, Chair

Mr. Wilson gave his report. Minutes are in the Agenda Packet.

D. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report. Total of 168 claims were submitted and approved. Minutes are in the Agenda Packet.

E. Finance: Jim Schielein, Chair

Mr. Schielein gave his report. Minutes are in the Agenda Packet.

F. Executive Committee: Bob Olson, Chair

Chairman Olson reported minutes are in the Agenda Packet.

XIII. Reports of Other Committees or Appointments

A. Board of Health: Katie White, Liaison

Ms. White gave her report. Minutes are in the Agenda Packet.

B. 911 Board: Keane Hudson, Liaison

Mr. Hudson gave his report. Minutes are in the Agenda Packet.

C. Tourism: Ron Gascoigne, Liaison

Mr. Gascoigne gave his report.

- D. Tri-County Opportunities Council: Ms. Shippert, Liaison

Ms. Shippert gave her report. Minutes are in the Agenda Packet.

- E. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison

Ms. Shippert had no report.

- F. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre had no report.

- G. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman gave his report.

- H. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson gave his report. Minutes are in the Agenda Packet.

- I. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien gave his report.

XIV. Unfinished Business:

- A. Ordinance: 2023 (FY24) Levy - Held over in October

Motion to approve Ordinance #2023-11-004 2023 (FY24) Levy held over in October. **Moved** by Ms. Naylor. **Second** by Mr. Kitson.

Roll call vote is called.

YES: Robertson, Schielein, Skrogstad, White, Wilson Zeman, Akre, Bivins, Book, Freil, Hudson, Kitson, Koppien, Naylor, Pearson, and Olson.

NO: Shippert, Gascoigne, Huss and Mimini.

Motion carried by roll call vote.

- B. Ordinance: FY24 Budget - Held over in October

Motion to approve Ordinance #2023-11-005 FY24 Budget held over in October. **Moved** by Mr. Bivins. **Second** by Mr. Wilson.

Roll call vote is called.

YES: Schielein, Skrogstad, White, Wilson, Zeman, Akre, Bivins, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Naylor, Pearson, Robertson and Olson.

NO: Shippert, Huss and Mimini.

Motion carried by roll call vote.

XV. New Business:

- A. Resolution: Annual MFT Maintenance Appropriation for 2024
Motion to approve Resolution #2023-11-006 Annual MFT Maintenance Appropriation for 2024. **Moved** by Mr. Naylor. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.
- B. Resolution: Appellate Prosecutor
Motion to approve Resolution #2023-11-007 Appellate Prosecutor. **Moved** by Mr. Kitson. **Second** by Ms. White. **Motion carried** unanimously by voice vote.
- C. Resolution: Authorizing Treasurer's Office Signature Authority
Motion to approve Resolution #2023-11-008 Authorizing Treasurer's Office Signature Authority. **Moved** by Mr. Robertson. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.
- D. Resolution: County Board Meeting Dates - Fiscal Year 2024
Motion to approve Resolution #2023-11-009 County Board Meeting Dates FY 2024. **Moved** by Ms. Naylor. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.
- E. FY 2023 Year End Budget Adjustments
Motion to approve the budget adjustments for the Sheriff's Office and the Probation Department. **Moved** by Mr. Kitson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.
- F. Engineering Agreement for Township Bridge Design
Motion to approve Resolution #2023-11-010 Engineering Agreement for Township Bridge Design. **Moved** by Mr. Freil. **Second** by Mr. Koppien. **Motion carried** unanimously by voice vote.
- G. Allied Facility Partners - Cost Proposal for New Courts HVAC System

Motion to approve the contract from Allied for the HVAC System at the New Courts Building. **Moved** by Mr. Freil. **Second** by Mr. Bivins. Discussion: Chairman Olson stated that it is a guaranteed energy savings contract with Allied for up to 4.25 million and 2.9 million of that will fall under ARPA funding. **Motion carried** unanimously by voice vote.

- H. Courts Building HVAC Project - Engineering Payment Reallocation to ARPA

Motion to approve Reallocating the New Courts Building HVAC Project Engineering payment to the ARPA fund. **Moved** by Ms. Naylor. **Second** by Mr. Schielein. Chairman Olson explained that \$188,000 for the engineering of this project needs to be reallocated to the ARPA funds. **Motion carried** unanimously by voice vote.

- I. Union Local 150 Operating Engineer Contract

Motion to approve the contract for Union Local 150 Operating Engineers. **Moved** by Mr. Bivins. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

XVI. Appointments:

- A. Resolution: Maple Grove Drainage District Reappointment of David J. Didier

Motion to approve Resolution #2023-11-011 Maple Grove Drainage District Reappointment of David J. Didier. **Moved** by Mr. Freil. **Second** by Mr. Koppin. **Motion carried** unanimously by voice vote.

- B. Resolution: Lee County Zoning Board of Appeals Appointment of Luke Phalen

Motion to approve Resolution #2023-11-012 appointing Luke Phalen to the Lee County Zoning Board of Appeals. **Moved** by Mr. Mimini. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

XVII. Executive Session:

No Executive Session

- XVIII. Approval of County Officers Reports/Quarterly Treasurer's Report
Motion to approve the County Officer's Reports. **Moved** by Ms. White.
Second by Ms. Naylor. **Motion carried** unanimously by voice vote.
- XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation,
and Payroll Paid (Roll Call Vote)
Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid
in Vacation, and Payroll Paid. **Moved** by Mr. Kitson. **Second** by Mr.
Robertson.
Roll call vote is called.
YES: Shippert, Skrogstad, White, Wilson, Zeman, Akre, Bivins, Book, Freil,
Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson,
Robertson, Schielein and Olson.
NO: None
Motion carried by roll call vote.
- XX. Approval of Board Member Mileage and Per Diem
Motion to approve the Board Member Mileage and Per Diem. **Moved** by
Mr. Koppien. **Second** by Mr. Hudson. **Motion carried** unanimously by
voice vote.
- XXI. Motion to Adjourn:
Motion to adjourn. **Moved** by Mr. Wilson. **Second** by Ms. Naylor. **Motion**
carried unanimously by voice vote.

Adjourned at 6:45 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board